



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, August 28, 2024

Fresno Chaffee Zoo

Tonle Classroom located inside of Kingdoms of Asia

894 West Belmont Avenue, Fresno, CA 93728

(559) 498-5910

1. Call to Order
CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:03AM.
2. Roll Call
A QUORUM WAS PRESENT WITH MEMBERS ROMAN, HERZOG, TOSTE, WATERHOUSE, AND ARIAS IN ATTENDANCE.
3. Approve Agenda
THE COORDINATOR NOTED THAT AGENDA ITEM NUMBER 11 WAS TO BE DELETED TO RETURN AT A DATE UNCERTAIN. MEMBER HERZOG MOVED TO APPROVE THE AGENDA AS REVISED. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.
4. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any
HELD. NONE RECEIVED.
5. Approve Consent Agenda Items
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
 - a. Review and approve minutes of June 26, 2024

- b. Review and approve payment of County of Fresno August 2024 invoice for Professional and Specialized Services in the amount of \$9,562.24 for services through July 2024
 - c. Receive Treasurer's Report for quarter ending June 2024 and month ending July 2024
MEMBER WATERHOUSE MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.
6. Receive Fresno Chaffee Zoo Director's report
RECEIVED. CEO JON DOHLIN PROVIDED AN UPDATE ON THE BIRTH OF TWO HEALTHY MALE ELEPHANTS. REPORTED ON MEETINGS WITH THE CITY REGARDING THE PARKING STRUCTURE.
7. Receive Fresno Chaffee Zoo Corporation's June 2024 Year-to-Date Financial Report
RECEIVED. CFO NOR CROW REPORTED ON JUNE ATTENDANCE, MUSEUMS FOR ALL PROGRAM, AND KINGDOMS OF ASIA PHASE II COMPLETION. REPORTED ON SELF-GENERATED REVENUES, TOTAL EXPENSES, AND OPERATING DEFICIT. REPORTED ON THE SAME FOR JULY AND NOTED DAYS SEVERAL EXHIBITS WERE CLOSED DUE TO TEMPERATURES OVER 110 DEGREES.
8. Receive Fresno Chaffee Zoo Corporation's 2023 Annual Audit from Price Paige & Company
RECEIVED. TANNA TUCKER, AUDIT SUPERVISORS WITH PRICE PAIGE & COMPANY, PRESENTED THE RESULTS OF THEIR AUDIT. REPORTED THAT THE ZOO RECEIVED EXTENDED FEDERAL FUNDING IN 2023, WHICH RESULTED IN A REQUIRED SINGLE AUDIT AS WELL. THEY ISSUED A CLEAN, UNMODIFIED OPINION. DISCUSSION ENSUED REGARDING AUDIT TERMINOLOGY. MEMBER ARIAS NOTED THAT MEASURE Z WAS RENEUED FOR 10 YEARS AND ASKED IF THERE IS A CLOSEOUT AUDIT THAT NEEDS TO BE CONDUCTED ON FUNDS FOR THE PREVIOUS 10 YEARS, OR DOES IT SIMPLY CONTINUE FOR EACH RENEWAL UNTIL IT EVENTUALLY ENDS? COUNSEL WILL RESEARCH THE QUESTION. HE ALSO NOTED THAT THE ZOO'S WEBSITE HAS THE 2019 ANNUAL REPORT AND NEEDS TO BE UPDATED TO THE CURRENT REPORT. THE AUTHORITY COORDINATOR NOTED HE WOULD WORK WITH THE ZOO TO GET THE CURRENT REPORT UPLOADED. DISCUSSION ENSUED REGARDING THE LOSS OF THE DISPOSAL OF ASSETS FIGURE INCLUDED WITHIN THE AUDIT.
9. Approve and authorize release of retention withheld on construction and design services related to Kingdoms of Asia Phase II (formerly Mixed Species Exhibit) for the following vendors:
 - BMY Construction Group, Inc. - \$649,536.06
 - CLR Design - \$10,721.85
 - GRAND TOTAL: \$660,257.91**MEMBER ARIAS MOVED TO APPROVE THE RELEASE OF RETENTION FOR BMY CONSTRUCTION GROUP, INC. AS WELL AS FOR CLR DESIGN TOTTALLING \$660,257.91. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.**
10. Approve Fresno's Chaffee Zoo Corporation's request for Measure Z Capital Funds totaling \$658,998.62 for the construction of the Event Space
MEMBER TOSTE ASKED WHETHER A STRUCTURE WITH SOLAR IS FEASIBLE. DOHLIN STATED HE WOULD RETURN TO THE BOARD WITH AN ADD-ALT WITH ESTIMATED COSTS. MEMBER WATERHOUSE MOVED TO APPROVE THE CAPITAL FUNDING REQUEST WITH THE CONDITION OF RETURNING TO THE BOARD WITHIN 60 DAYS WITH THE ADD-ALT ESTIMATES. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.

11. Approve Fresno's Chaffee Zoo Corporation's request for Measure Z Capital Funds totaling \$1,146,693.71 for the design of the Maintenance Warehouse and Shipping and Receiving Building
AGENDA ITEM DELETED DURING APPROVAL OF THE AGENDA.
12. Approve Fresno's Chaffee Zoo Corporation's request for Measure Z Capital Funds totaling \$990,687.06 for the construction of the Reclaimed Water Project
DISCUSSION ENSUED REGARDING CITY CHARGES FOR WATER, THE POSSIBILITY OF THE CITY NOT CHARGING FOR RECLAIMED WATER, REFUNDS FOR COSTS, TIME FRAMES, AND POSSIBLE WATER COST SAVINGS/RETURN ON INVESTMENT. MEMBER ARIAS MOVED TO TABLE THIS ITEM UNTIL THE SEPTEMBER BOARD MEETING. FOLLOWING FURTHER INPUT FROM MEMBER WATERHOUSE, ARIAS WITHDREW HIS MOTION AND REVISED IT TO APPROVE THE CAPITAL FUNDS REQUEST WITH THE CONDITION THAT ZOOCORP PROVIDE WATER COST SAVINGS (RETURN ON INVESTMENT) ESTIMATES DURING THE SEPTEMBER 25, 2024 BOARD MEETING. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.
13. Receive and Discuss 2025 Supplemental Measure Z Operating Request
RECEIVED. THE BOARD WAS IN FAVOR OF THE PROSPECTIVE PROJECTS PRESENTED AND OPEN TO TRANSFERING RESERVE FUNDS FROM OPERATIONS TO CAPITAL PROJECTS TO FUND THEM. CFO WILL BRING BACK A PLAN REGARDING THESE PROJECTS TO THE BOARD.
14. Review next meeting dates and revise if necessary:
 - Wednesday, September 25, 2024
 - Wednesday, October 30, 2024
 - Wednesday, November 20, 2024
 - Wednesday, December 18, 2024**NO REVISIONS MADE.**
15. Receive staff reports
NO FURTHER REPORTS RECEIVED.
16. Chair's comments
THANKED STAFF FOR THE VALLEY FARM OPENING. IT WAS A GREAT EVENT.
17. Board Member comments
NO FURTHER COMMENTS RECEIVED.
18. Adjourn
THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 11:05AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.